



**Technical  
Education  
Networks**



**Management and Administration**

# **Management and Administration**

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# Purpose of the Day & Introductions

- Network and relationship building
- Tangible takeaways
- Celebrate progress made

Spend some time introducing yourself. Please include:

- the name of your provider
- T Level delivery experience.

# Vision Statement Priorities

## Inclusive Collaborative Community

- Fostering a dynamic community where educators and industry partners collaborate to enhance T Level delivery and teaching excellence.

## Sharing Best Practices


- Commitment to exchanging pedagogical and operational best practices to ensure quality teaching and learner consistency.

## Industry Alignment and Adaptability

- Aligning T Levels with industry needs to future-proof qualifications and develop learner adaptability in changing environments.

## Continuous Professional Development

- Promoting ongoing professional growth through peer learning and continuous reflection for educational excellence

A young plant with two leaves growing out of dark soil. The plant is positioned on the left side of the frame, with its stem and leaves clearly visible against the dark, textured ground. The leaves are broad and have visible veins. The background is a dark, out-of-focus gradient.

This is more than collaboration—it's a movement to shape the future of education and unlock the full potential of tomorrow's Business Professionals

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A close-up, black and white photograph of a wood grain, showing concentric, wavy lines that create a sense of depth and texture. The lines are more pronounced in the center and fade towards the edges.

# 37 Active Members

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Fostering a dynamic and inclusive  
community

# Key Themes from Meetings

## **Resource Development**

Focus on creating high-quality, specialised resources to address gaps in occupational specialism delivery.

## **Recruitment and Entry**

Improving recruitment processes and refining entry requirements to support diverse learners.

## **Showcasing Best Practice**

Highlighting successful teaching strategies, employer-linked projects, and student achievements to motivate and build reputation.

## **Strengthening Engagement**

Enhancing provider access to support, including assessment materials, webinars, and resource hubs from City & Guilds.

# Shared Learner Environment

T Level Week – Management and Administration students leading presentation and organising network meetings.

Live briefs set from net zero

Learners attending ALT Labs giving them fresh insight into innovation and entrepreneurship that will stay with them as they progress in their studies and careers.

Learners securing placements with Talent Development with North Staffordshire.

House of Lords Environment Committee: The TL Y1 students are one of 6 schools/colleges in the country that are part of the Climate Change Committee

Small Biz Saturday: Linking to this campaign students learnt about Core 1: Business Context through researching small businesses and their importance on our high streets.

# **Innovative Teaching – Business outside the classroom**

# Task and Finish Group Priorities

- Support for Non-specialist Teachers
- Starter packs help non-specialist FE teachers gain subject knowledge and industry context with videos and guidance.
- Innovative Teaching Materials
- New teaching resources enhance student engagement through real-world projects and thematic campaign-based learning.
- Progress Tracking Tools
- Standardised tracking and mapping documents allow providers to monitor learner progress across outcomes effectively.
- Collaborative Development Approach
- Ongoing collaboration with industry, awarding organisations, and experts ensures quality and relevance of materials

# Teaching Research Skills Toolkit

- This resource is aimed at teachers to use with students. Teaching notes will provide the backbone of this topic, offering:
  - clear guidance on how to teach research skills for the non-expert teacher
  - activities and suggestions, such as of how to get students undertaking practical research outside of the classroom to help bring the topic area to life, and how to demonstrate to students that AI doesn't always provide reliable answers
  - links to the specification
  - links to supporting resources, such as video.

## Assets:

- 1 x teaching notes
- 1 x PPT
- 1 x case study with related tasks



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# Hot Topics

Innovative Project Work in Management and Administration T Level

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BUILDS INDUSTRY-READY SKILLS THROUGH REAL TASKS

ENCOURAGES PROBLEM-SOLVING, TEAMWORK,  
COMMUNICATION

MIRRORS AUTHENTIC BUSINESS WORKFLOWS

STRENGTHENS EMPLOYER ENGAGEMENT

SUPPORTS DEVELOPMENT OF PROFESSIONAL  
BEHAVIORS

# Student Engagement Benefits



## Autonomy

Students gain control over their learning process, making choices about project direction and execution



## Ownership

Learners feel responsible for outcomes, fostering pride and accountability through teamwork.



## Tangible results

Students see the impact of their work, which boosts motivation and connects learning to real life.

# Task One



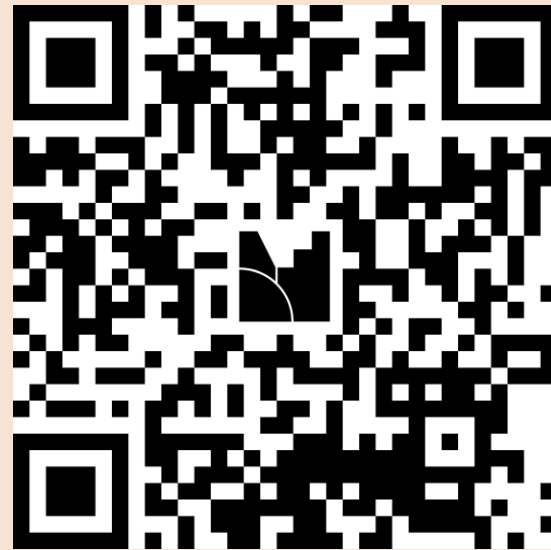
**Discuss what project work that you have done in your areas what were the key challenges and benefits**

# Task Two

Time to get creative !

Thinking about your learners and your employers design a project outline based on the key area on your table. 20 Mins

# Business and Administration move to Pearson Sept 2027





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# Lunch & Networking

Session 2 starts promptly at 13:30pm



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# Welcome Back

Business & Administration



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# Resources

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# Rationale

- During CoP 1 & 2, teachers identified that research skills were a challenge to teach well and consistently.
- Examiners' reports backed this up: students struggle to apply research to real scenarios.
- The CoP explored what would improve this. The answer was not more content, but rather a clearer structure and better application.

# Overview of resource

A resource is in development, designed for 3 x 90-minute lessons and will include:

- teaching guidance
- slide deck
- case studies
- worksheets and answers.

# Resource Introduction & Overview

The **Teaching Guidance** will include:

- clear guidance on how to teach research skills
- activities for practical research to help bring the topic area to life
- links to the specification
- links to supporting resources, such as video and worksheets.

# Resource Introduction & Overview

The **Slide Deck** will provide:

- a framework for teaching and to aid student revision
- a step-by-step guide to SWOT and PESTLE, top tips and common pitfalls.

# Resource Introduction & Overview

## Case Study & Worksheets

These will provide an example for the teacher to model how research skills could be applied to a specific scenario.

The teaching notes will support the teacher in the application of the relevant business tools to the scenario, which is particularly important to the ESP and occupational specialism for Team Leadership & Management.

Students can then apply their skills by completing the (alternative) case study provided on the worksheet.

# Questions

- What are your initial thoughts on this resource concept?
- What is your initial reaction to this resource proposal?
- Are there other resources that you would like to be developed?



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# Visual Curriculum Models

Steve Watterston

# Curriculum Models

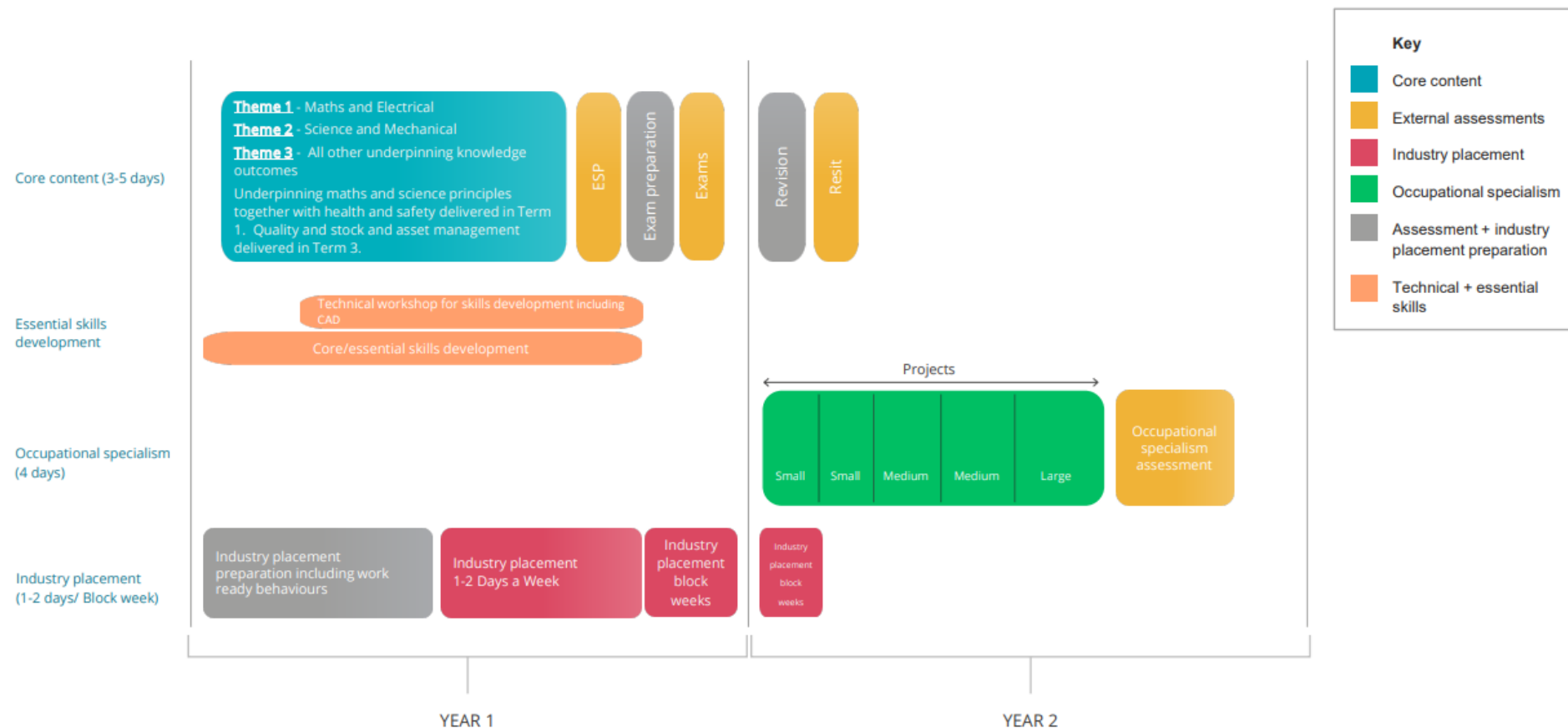
Gatsby undertook some work with AoC in 2023/24 to create macro sequencing curriculum models for four T Levels in Construction, Digital, Engineering & Manufacturing, and Health & Science.

Gatsby would like to create a visual curriculum model for all other Communities of Practice.

# Curriculum Model Example

## T Level Design and Development for Engineering and Manufacturing

Engineering and Manufacturing



# Curriculum Models

On your tables will be copies of a blank template for the curriculum model. Please can colleagues:

- discuss these on your table and produce/update the models as clearly as you can
- add any useful information to the model you think will be helpful, especially for a new teacher wanting to use the model
- include names, emails and provider names on the back of the model(s) identifying who has contributed to these. We'll want to capture this in the information should we need to follow up before publication.

# Next Steps

The models and documents created today will be given to Gatsby to work with their publishers to create new documents and hopefully published on the Technical Education Networks website.

Please ensure your name, email address and provider are included on the back of the models you have been working on should we need to follow up to clarify any suggestions made.



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# Networking & Discussion

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# Dates for your diary

## Industry Associates Training Programme and Event

**29<sup>th</sup> April 2026**

Gatsby have an in-person event in London for FE Leaders/Teaching and Learning leads and stakeholders to share findings and implementation of the Industry Associates training programme pilot

Please contact [FEworkforce@gatsby.org.uk](mailto:FEworkforce@gatsby.org.uk) for more details or speak to Rory on the Gatsby stand.

## Next Community of Practice meeting

- 23rd June 2026 at 15:30

# Route Reflections & Next Steps

## Before you leave today

We would really value your feedback before you head off. It takes just two minutes and helps us improve future events.

Please scan the QR code now to share your feedback.

T Level Communities of Practice  
Exchange Conference Evaluation





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# Thank you for attending